

WOOLS OF NEW ZEALAND INTEGRITY PROGRAM - REGISTRATION FORM



GROWER INFORMATION		
Trade Name:	Grower Name:	
Address:		
Home No.:	Mobile No:	Fax No:
Email:		
Web/Facebook/Blog address: (providing your contact Web/Facebook/Blog address may assist contact by processors further down the supply chain)		
Wool Brand:		
Shed Location:	Rapid No.:	
Meat Company Plan Accredited To:		
Meat Company Number:		

FLOCK INFORMATION		
Breeding ewes – number:	Breed:	
Ewe Hoggets – number:	Breed:	
Lambs – number:	Breed:	
Fleece line kg:	Fleece line microns:	Fleece line colour:
Oddments kg:		
Lamb's Wool Shorn kg:		

FARM INFORMATION	
What is your land area?	
What is your current shearing pattern? (frequency and months)	
What products are used when you dip and spray?	
Are you pesticide free? Y/N	If Organic, to what Standard?

DECLARATION	
I agree to abide by the Terms of Business as detailed on the form attached to this registration form.	
Signed (Grower)	Date:
Signed (WNZ Rep)	Date:
Return this form to Wools of New Zealand Ltd, P O Box 16819, Hornby, Christchurch 8441 Email: info.nz@woolsnz.com Fax: 03 344 0595	

Wools of New Zealand Ltd Integrity Program Conformance Self Assessment



Trading Name: _____

WNZ Shareholder No.: _____

Meat Companies Aligned to: _____

PRIORITY: C – Critical M – Mandatory R – Recommended

Animal Remedies

Are current records identifying the medicine/vaccine, dosage, application method, timing and identification of who has administered medicines or vaccines maintained?	C	
Are all medicines and vaccines stored in a secure facility which is also consistent with manufacturer storage recommendations?	C	

Handling

Are animals emptied according to Health & Safety recommendations prior to shearing?	M	
Are only approved scourable markers (raddle, crayons, aerosols) used to identify animals?	M	

Chemical Use

Are only NZ approved pesticides used on the farm, and applied using best practices recommended by industry or the pesticide supplier?	M	
Are all chemicals, paints, preservatives and other potentially damaging chemicals appropriately labelled and stored in a locked storage facility removing the potential for damage to humans and animals?	C	

Land Management

Has a Land Management plan identifying the main land management units on the farm been produced?	R	
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Health & Safety

Has a Farmsafe workshop been attended?	R	
Has Shearing Contractor staff attended a ShearSafe workshop?	R	
Is the shearing contractor ShearNZ accredited?	R	

Non Conformance	Issues/Actions Required	Agreed completion Date	Status Open/Closed

Remarks:

Supplier Name: _____ Supplier Signature: _____

Date: _____

WOOLS OF NEW ZEALAND INTEGRITY PROGRAM

TERMS OF BUSINESS

1. **Service:** We/us refers to Wools of New Zealand(WNZ). You/yours refers to your business, which has requested or receives our services and which is identified as the producer at the end of this agreement for signing.

2. **Our Services:** We assess management systems for conformity to stated criteria ("criteria") published by us in the Wools of New Zealand Program ("the manual") for ensuring wool supplied meets requirements outlined in the Wools of New Zealand Integrity Program ("the Program") which has been provided to you and will be updated by us with updates sent to your attention for inclusion in the manual. The manual incorporates standards from customers and regulatory bodies ensuring compliance with customer requirements. We will at the completion of each audit of your system issue a report detailing the level of conformity of your systems.

3. **The Farm Audit Standards Committee:** The WNZIP Committee ("the Committee") consists of representatives from Wools of New Zealand, external audit providers, producers that supply Wools of New Zealand, marketing representatives and industry specialists as required by invitation.

4. **Applications to Participate:** Applications should be made on the registration form included in the manual.

5. **The Process Assessment:** We provide you with the manual detailing our Program. This covers the granting, maintaining, suspending or withdrawing of accreditation required by us to meet our customer specifications. You agree to maintain your farm systems and processes in full compliance with the requirements of the relevant criteria as detailed in the manual against which you will be assessed on an ongoing basis. Any changes to your circumstances (systems, staffing, organisation, equipment, etc) which may invalidate your certification must be notified to us within 10 working days of the change.

To ensure the continuing validity of your systems, we carry out review visits as outlined in the manual, normally at no more than 18-monthly intervals. Such a period may be shortened at our, or our customers' discretion which will be discussed with you. Regular reviews may be similar in scope to the initial certification audit. Any non-conformity arising from audits must be cleared within a time frame agreed between you and us.

We will give you advance notice of our need to carry out audits and we will establish an agreed date and time for these activities with you.

You agree to allow a WNZ field representative or our external audit provider ("the Program auditor") access, during normal working hours, to premises, operations, facilities, procedures, records (including all complaints and corrective actions letters or reports) and your staff to enable them to perform assessments and reviews.

We will not be liable to you for any loss, damage or injury, caused directly or indirectly by our failure to establish that your Management System does or does not comply with standards or other Criteria required under the Program.

You agree to ensure that the program auditor is properly briefed about your health, safety and emergency evacuation procedures and any potential health and safety hazards they may encounter during their visit. We confirm that our program auditor will comply with your instructions in this regard.

6. **Letters and Certificates:** The manual and any audit reports issued by the Program auditor are controlled documents, which remain our property and must be returned to us in the event the certification is withdrawn by us or relinquished. Documents issued are valid for a specified period unless withdrawn or relinquished, subject to ongoing satisfactory performance. We will withdraw certification in the event of substantial or recurring failure to maintain your systems to meet the standards required by the Program. Certificates or letters are not automatically transferable when organisations change ownership, structure or location. Requests for transfer must be in writing and will be reviewed on a case by case basis to determine what action we will take.

7. **Use of Logos and Marks:** Assessments for regulatory compliance will not automatically mean the right to use of our logo. Where the right is granted, the use of the logo is subject to specified restrictions. Use of logos/marks and other claims require permission from us in writing.

8. **Access by JAS-ANZ:** You must agree to allow access to JAS-ANZ assessment teams to witness the certification body's audit team performing an audit at the organisation's site.

9. **Confidentiality and Access to Information:** All audits are carried out on your property by a Program auditor must have access to all information relating to the Program requirements. Should information be required to be removed from on farm the following will apply:

- i. We will securely retain any manuals, documents or records provided by you for the purposes of our assessment and will provide access in our offices, during normal working hours, for you to review any information held relating to your application, assessments or accreditation.
- ii. We will return to you after each assessment, the manual and other records or documents supplied by you for the purpose of assessment.
- iii. We will treat as confidential the fact that you have applied to us for assessment. Confidential information will not be released without your permission. We will notify you if required to release such information by law.
- iv. We will require the program auditor and the Committee to enter into formal confidentiality agreements with us with regard to information held or acquired about you relating to the Program.
- v. We will not be liable for the confidentiality of information about you which was known to the Program auditor or the Committee members prior to your application for accreditation or which is publicly known without the fault of us or the Program auditors or the Committee, or which is disclosed with your approval.

10. **Suspension and Withdrawals:** You may request a temporary suspension or withdrawal of your accreditation (defined as compliance with the Program) if you feel that your system does not conform to requirements. Reinstatement of an accreditation may require a full reassessment audit.

We may suspend or withdraw accreditation if your system fails to comply with the requirements of the Program, or if in our opinion you fail to comply with our requirements outlined in the manual, or if there is any breach of the terms and condition of this agreement.

The use of Wools of New Zealand, Laneve™, orASUREQuality logos, and Letters of Conformance and company name is prohibited when your accreditation is withdrawn or suspended.

11. **Complaints and Appeals:** You may complain about any act or omission by us against any assessment finding or recognition decision. Such complaints must be made in writing to the Committee who will instigate an independent investigation. Their findings will be notified to you in writing within 30 days and this decision will be final and binding. We may investigate any complaint to determine whether your management system complies with the requirements of the Wools of New Zealand Integrity Program.

12. **Limitation of Liability:** You accept that our liability to you is limited to our fee, if any, and that we will not be liable for consequential loss or damage.

13. **Miscellaneous Provisions:** The requirements of the Program will be revised from time to time. All changes will be communicated in writing or by email.